

District Development Fund

Committee / Service	Description	2004/05		Difference	CFwd	over	under	2005/06		Appendix A	
		Original	Revised					Estimate	Revised	Estimate	Estimate
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
People First											
Corporate Policy Making	Dev of Community Strategy-consulting & printing	10	10	0	0	0	0	10	10	0	0
Corporate Policy Making	Early Retirement Exec. Assistant	31	2	2	0	0	0	31	31	0	0
Public Relations	Improvements to Main Reception Area										
Total People First		41	12	0	0	0	0	41	41	0	0
Community Wellbeing											
Emergency Planning	Emergency Planning Officer New post set up costs	7	9	9	(1)	1	1				
Emergency Planning	EP Landrover - Refurbish or Replace.	7	7	7	0			30	30		
Emergency Planning	Business Continuity Service Recovery Plans	30									
Concessions/Leasing	Lower take up re ale reduction for men		(25)	(25)	0					1	1
Grant Voucher Organisations	Finance Support									(42)	(42)
Leasing and Regulations	New Arrangements - Additional income- first year									25	45
Safer Communities	Anti Social Behaviour Officer	25	5	(20)	20					(25)	(25)
Safer Communities	HO Grant re Anti Social Behaviour Officer	(25)	(25)	0	0						
Crime & Disorder	Part time post to Full time - UPU/04	10	10	0	0						
Crime & Disorder	HO grant re Graffiti removal (post UPU/04)	(10)	(10)	0	0						
Total Community Wellbeing		44	(9)	(30)	(21)	20	0	(11)	9	0	0
Finance and Performance Management											
Finance Miscellaneous	New Revenues and Benefits system	80	49	(31)	31					31	31
Finance Miscellaneous	Finance System Outstanding Commitments	20	3	(17)	17					47	47
Finance Miscellaneous	Implementation of the Finance Management Strategy	5	4	(1)	1					15	15
Estates Management	Property Management System	8	6	(2)	2						2
Estates Management	New Furniture (Planning/Delivery Grant 1)	5	5	0	0						
Building Maintenance	Disabled Access Non HRA Bids	40	40	0	0					(126)	(126)
Housing Benefits	Grant - Verification Framework	(126)	(126)	0	0						
Housing Benefits	Bed & Breakfast - Non HRA Rent Rebates	147	(46)	(8)	(8)					(38)	(38)
Housing Benefits	Grant-Admin- Welfare Reforms	(51)	(40)	(70)	78					15	15
Housing Benefits	Welfare Reform Start up costs	51	110	40	40					10	10
Housing Benefits	Electronic Document management										
Housing Benefits	Introduce E Billing										
Local Taxation	Court Cost Income	(60)	(60)	(30)	(30)		30				
Total Finance and Performance Management		71	44	(115)	(159)	129	0	159	(94)	35	0
Corporate Support Services											
Local Land Charges	New ICT System	25	51	13	(13)					50	37
Local Land Charges	Staff Changes	(11)	1	0	0						
Local Land Charges	New ICT System		14	(9)	9						9
Payroll/HR	Data capture re Land Terrier	12	1	(11)	11						11
Legal Services	Professional Fees	14	14	0	0						
Legal Services	Computerisation of Land Terrier records	20	20	0	0						17
Legal Services	Registration of Unregistered Titles	50	30	(29)	29					20	49
Legal Services	Planning Delivery Grant re Local Officer									50	50
Legal Services	Recruitment & Retention (2004/05)		(125)	(6)	(6)						
Human Resources	Office Equipment	50	36	(9)	9		5				9
Human Resources	Building Services - Refurbishment		59	(9)	9						
Office Accommodation	Civic Offices Attenuation	31	23	(8)	8		2				8
Office Accommodation	Provision of Accommodation Changes	30	30	(27)	27						27
Office Accommodation	Off-Site Storage Facility	30	24	(6)	6						6
Office Accommodation	Essential Work to Civic Offices	41	41	(15)	15					42	57
Office Accommodation	Comfort Cooling		6	0	0					50	50
Office Accommodation	Accommodation Changes		3	0	0						
Office Accommodation	Pruning Leylandii Trees	3	3	0	0					8	8
Office Accommodation	Committee Rooms works	(20)	(20)	0	0					(110)	(110)
ICT	Corporate ICT equipment									13	13
ICT	Service Restructure									65	65
ICT	Service Restructure - early retirement	66	19	(65)	65						
ICT	Operational Costs	2	2	(1)	1						
ICT	Operational Costs	5	1	(4)	4						
Mobile Phones	New Equipment										4
Total Corporate Support Services		144	325	(134)	(191)	188	2	0	123	311	76
Total		71	44	(115)	(159)	129	0	159	(94)	35	0

District Development Fund

Committee / Service	Description	2004/05		Difference	C/Fwd	over	under	2005/06		Appendix A	
		Original	Revised					Estimate	Revised	2006/07	2007/08
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	Estimate	Estimate
Housing											
B & B Accommodation	Irrecoverable Costs	30	30	(7)							
Housing Needs	Housing Needs Survey		4	4							
Housing Needs	Homeless Prevention Officers (net)		10	10							
Environmental Health	Regulatory Reform Act 2002			0							
Private Sector Housing	Stock Condition Survey							25		25	
Care & Repair	Technical Officer	26						50		50	
Care & Repair	Grant - Essex County Council	(13)		(2)							
Homelessness	Costs - Homelessness case		12	10	(2)						
				(9)							
Total Housing		43	56	47	0	0	0	75	75	0	0
Leisure & Health											
Onkar Leisure Centre	Planned Maintenance							40		40	86
Community Development	Release of committed sum	(115)	(115)	0				(109)		(109)	
Community Development	Provision of Portakabin							23		23	
Community Development	Alternative management assumed from 1/7/05							300		300	101
Community Development	Extra Activities / Lost Grant (B/F)	5		(3)	3						(160)
Community Development	Start up costs etc of Trust		15	12	(8)						
Community Development	Mediation - Final Account	21	75	8				39		31	
Community Development	Lost income building no.1		4	1							
Community & Culture	Beyond Suburbia Rural Regeneration Project	40	20	13	7	1		100		107	
Community & Culture	Additional Projects	(40)	(20)	(13)	(7)			(100)		(107)	
Community & Culture	Additional Projects	30						30		30	
Community & Culture	Active for Life Programme	(30)						(30)		(30)	18
Community & Culture	Active for Life Programme							24		24	24
Community & Culture	Additional Projects							(24)		(24)	(18)
Community & Culture	Additional Projects							30		30	30
Community & Culture	Summer Activities							20		20	20
Community & Culture	Summer University Programme	35	50	0				(20)		(20)	30
Community & Culture	Summer University Programme	(35)	(50)	(50)	0						(30)
		(89)	(11)	(5)	6	1	0	293	288	187	(160)
Environmental Protection											
Air quality	First assessment review										
Environmental Co-ordination	Various savings		(20)	0				3		3	0
Environmental Co-ordination	Increased income		(18)	0							0
Waste Management	Consultants Fees	10	8	(2)	2						2
Waste Management	Glass Recycling Pilot		(18)	80	(80)			(7)		(87)	25
Waste Management	Extension of service	50	50	0							0
Waste Management	Government Grant	(50)	(50)	0				(41)		(41)	0
Waste Management	Recycling Measures							41		41	41
Waste Management	Revised Waste Contract							64		64	64
Waste Management	Countywide Waste Disposal Contract							8		8	8
		0	(45)	32	(78)	0	0	68	(10)	32	0
Planning & Economic Development											
Development Control	New IT system	25	51	64	13			50		37	
Development Control	Document Imaging	35	116	116	0			35		35	
Development Control	46 Highfields Green - Lands Tribunal Case			22		22					
Development Control	Compensation re the 3 Jolly Wheelers		36	6	(30)			34		64	
Development Control	Planning Appeals			(89)	89					89	
Development Control	Planning Delivery Grant 1		25	1	(24)					24	
Development Control	Planning Delivery Grant 2		28	24	(4)			283		287	20
Development Control	Temporary Staffing	140	28	2	4						
Development Control	Alteration to Local plan plus Temp Local Plan Officer			2							
Development Control	Temp Clerical Assistant			0				25		25	25
Development Control	High Hedges Staffing		51	64	13					(13)	
Development Control	New IT system	(25)	(51)	(64)	(13)					13	
Development Control	New IT system	(6)	(11)	(6)	5						
Development Control	New Cllr Salaries		48	48	0						
Development Control	Business Excellence Awards Settlement			13							
Development Control	Paynes Lane Traveller Incursion		35	13	(22)						

District Development Fund

Committee / Service	Description	2004/05		Difference	C/Fwd	over	under	2005/06		Appendix A			
		Revised	Actual					Estimate	Revised	Estimate	Estimate	Estimate	
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's		
Total Planning & Economic Development		219	366	237	(129)	156	27	0	129	427	563	45	25
Civil Engineering & Maintenance													
Grounds Maintenance	New IT system	30	55	13	(42)	42							
Grounds Maintenance	New IT system (Part funding from HRA)	(9)	(16)	(4)	12	(12)							
Civil Engineering, Group	Land Drainage QA Accreditation	11	11	8	(3)	3							
Highways	Environmental Improvements		4	4	(1)	1							
Highways	Area Improvements		5	8	3								
Highways	North Loughton forrv parking ban		50	15	(35)	35							
Total Civil Engineering & Maintenance		32	154	88	(66)	69	3	0	66	0	69	0	0
Total District Development Fund		505	891	400	(491)	479	33	45	357	922	1,401	340	(101)

CONTINUING SERVICES BUDGET - GROWTH / (SAVINGS) LIST

Portfolio	Service	Original 2004/05 £000's	Revised 2004/05 £000's	Actual 2004/05 £000's	Variance from Revised £000's
People First					
	Miscellaneous Savings		(2)	(2)	0
	Civic and Member	37	37	29	(8)
	Civic Ceremonial	(4)	(4)	(4)	0
	Electoral Registration	1	1	1	0
	Electoral Registration		1	1	0
	Standards Committee	1	1	1	0
	Operational Budget				
	Total People First	33	34	26	(8)
Community Wellbeing					
	Concessionary Fares	(1)	(1)	(1)	0
	Licensing and Regulations	15	15	15	0
	Voluntary Sector Assistance	(2)	(2)	(2)	0
	Voluntary Sector Assistance	(17)	(17)	(17)	0
	Policy Unit	14	14	14	0
	Total Community Wellbeing	9	9	9	-
Finance and Performance Management					
	Best Value	(5)	(5)	(48)	(43)
	Revenues/Benefits		15	10	(5)
	Housing Benefits	(436)	(441)	(381)	60
	Housing Benefits	(281)	(284)	(269)	15
	Housing Benefits	(193)	(193)	(15)	178
	Housing Benefits		84	58	(26)
	HB Admin/Local Taxtrn		24	61	37
	Estate Management		20	6	(14)
	Insurance Premiums	6	6	6	0
	Investment Income	75	75	75	0
	OakwoodHill Workshop Units	(125)	(700)	(1,011)	(311)
	Brooker Road Indust Estate		(9)	(4)	5
	OakwoodHill Industrial Units		(7)	(25)	(18)
	District Audit		(45)	(8)	(1)
	Energy Sites		1	(22)	23
	Total Finance and Performance Management	(959)	(1,466)	(1,567)	(101)

CONTINUING SERVICES BUDGET - GROWTH / (SAVINGS) LIST

Portfolio	Service	Original 2004/05 £000's	Revised 2004/05 £000's	Actual 2004/05 £000's	Variance from Revised £000's	
Corporate Support Services	Human Resources	50	50	50	0	
	Car Leasing	(10)	(10)	(34)	(24)	
	Office Accommodation		25	25	0	
	Office Accommodation		9	9	0	
	Office Accommodation		(9)	(9)	0	
	Legal Services	6	6	5	(1)	
	Local Land Charges		15	91	76	
	IEG	15	15	15	0	
	IEG	10	10	0	(10)	
	IEG	20	20	22	2	
	IEG	10	10	11	1	
	Energy Sites		6	0	(6)	
	Total Corporate Support Services		101	147	185	38
	Housing	Homelessness	28	28	25	(3)
		Homelessness	(28)	(28)	(25)	3
		Homelessness				0
Housing Strategy					0	
Care & Repair			26	27	1	
Care & Repair			(13)	(13)	0	
Private Sector Housing					0	
Total Housing		-	13	14	1	
Leisure & Health		Leisure Management	57	55	56	1
		Leisure Management	(42)	(42)	(40)	2
	Leisure Management	(12)	(10)	(8)	2	
	Marketing & Promotions	(21)	(22)	(16)	6	
	Leisure Admin.	(12)	(12)	(7)	5	
	Leisure Admin.	(2)	(2)	(1)	1	
	Tree Service	(4)	(4)	0	4	
	Community & Culture	(30)	(31)	(31)	0	
	All Services	106	346	432	86	
	North Weald Airfield	(9)	(9)	(9)	0	
	Leisure Facilities	(80)			0	
	Lifewalks	7	7	6	(1)	
	Marketing & Promotions	8	8	8	0	
	Marketing Sites		23	0	(23)	
	Total Leisure & Health		(34)	307	390	83

Increased Running Costs Ongar L.C.

Building Maintenance Saving

Savings

Staff Savings

Office Accommodation

Maintenance

Staff Savings

Lost Income

Maintenance Savings

Alternative Management for Leisure Facilities

Continue Programme

New post - Events Officer

Energy Costs

CONTINUING SERVICES BUDGET - GROWTH / (SAVINGS) LIST

Portfolio	Service	Original 2004/05 £000's	Revised 2004/05 £000's	Actual 2004/05 £000's	Variance from Revised £000's
Environmental Protection	Waste Management	25	6	6	0
	Waste Management	15	15	17	2
	Waste Management	88	(62)	(62)	0
	Public Conveniences	5	5	5	0
	Close Traditional Blocks	(18)	(11)	(10)	1
	Total Environmental Protection	115	(47)	(44)	3
Planning & Economic Development	Countrycare	(2)	(2)	0	2
	Development Control		25	25	0
	Tourism Promotion	(3)			0
	Total Planning & Economic Development	(5)	23	25	2
Civil Engineering & Maintenance	Off Street Car Parking	(130)	(130)	(172)	(42)
	Off Street Car Parking	12	12	12	0
	Off Street Car Parking		43	0	(43)
	On Street Car Parking	13	13	13	0
	On Street Car Parking	(13)	(13)	(13)	0
	Flood defence / land drainage	14	14	15	1
	Energy Sites		3	0	(3)
	Total Civil Engineering & Maintenance	(104)	(58)	(145)	(87)
Various		-	-	-	-
		-	-	-	-
	Total CSB	(844)	(1,038)	(1,107)	(69)
	Overspends				-
	Underspends				-
	Net Overspend				-

Appendix C

District Development Fund

Service	2004/05 Original £000	2004/05 Revised £000	2004/05 Actual £000	Over spend £000	Under spend £000	Net £000	Carry Forward £000	2005/06 Original £000	2005/06 Revised £000
People First	41	12	12	0	0	0	0	41	41
Community Wellbeing	44	(9)	(30)	0	(1)	(1)	20	(11)	9
Finance & Performance Management	71	44	(115)	0	(30)	(30)	129	(94)	35
Corporate Support Services	144	325	134	2	(5)	(3)	188	123	311
Housing	43	56	47	0	(9)	(9)	0	75	75
Leisure & Health	(89)	(11)	(5)	1	0	1	(5)	293	288
Environmental Protection	0	(46)	32	0	0	0	(78)	68	(10)
Planning & Economic Development	219	366	237	27	0	27	156	427	583
Civil Engineering & Maintenance	32	154	88	3	0	3	69	0	69
Total DDF Expenditure	505	891	400	33	(45)	(12)	479	922	1,401
Funding Analysis									
Transfer from DDF	1,359	2,401	2,401					1,603	2,457
Transfer from General Fund	(854)	(1,510)	(2,001)					(681)	(1,056)
Total DDF Funding	505	891	400					922	1,401
DDF Earmarked Reserve									
Balance B/F	1,359	2,401	2,401					1,603	2,457
HRA Transfer in	110	110	110					0	0
Commutation adj.	0	0	346					0	0
DDF Expenditure Deferred	0	1,493	1,522					0	0
Provision for Carry Forward	0	0	479					0	0
Transfer Out	(548)	(2,401)	(2,401)					(922)	(1,401)
Balance C/F	921	1,603	2,457					681	1,056

District Development Fund 2004/2005

Appendix D

Portfolio	Description	C/Fwd £000's	Overspend £000's	Underspend £000's
People First				
Total People First		0	0	0
Community Wellbeing				
Emergency Planning	Emergency Planning Officer New post set up costs			1
Safer Communities	Anti Social Behaviour Officer	20		
Total Community Wellbeing		20	0	1
Finance and Performance Management				
Finance Miscellaneous	New Revenues and Benefits system	31		
Finance Miscellaneous	Finance System Outstanding Commitments	17		
Finance Miscellaneous	Implementation of Risk Management Strategy	1		
Finance Miscellaneous	Property Management System	2		
Finance Miscellaneous	Estate Management - Consultants - Lambs Garage			
Finance Miscellaneous	Estate Management - Consultants - N Weald Pt 1			
Housing Benefits	Grant - Verification Framework			
Housing Benefits	Bed & Breakfast - Non HRA Rent Rebates			
Housing Benefits	Grant- Administration- Welfare reforms	0		
Housing Benefits	Admin Welfare Reform - Start up Cost	78		
Housing Benefits	Rent Allowances			
Housing Benefits	Fraud Investigation			
Estates Management	Property man System (B/F from 2001/02)			
Finance Miscellaneous	Increase in Bad Debts Provision			
District Audit	Best Value Inspection Fees			
District Audit	Philcox Fees			
Internal Audit	Office Refurbishment & Time recdng			
Internal Audit	Specialist IT Audit Support			
Local Taxation	Court Cost Income			30
Finance Miscellaneous		0		
Total Finance and Performance Management		129	0	30
Corporate Support Services				
Local Land Charges	New ICT System	(13)		
Payroll/HR	New ICT System	9		
Legal Services	Data capture re Land Terrier	11		
Legal Services	Computerisation of Land Terrier records	17		
Legal Services	Registration of Unregistered Titles	29		
Legal Services	Office Equipment	9		
Human Resources	Recruitment & Retention (2004/05)			
Office Accommodation	Building Services - Refurbishment		2	5
Office Accommodation	Civic Offices Atrium works	8		
Office Accommodation	Potential Accommodation Changes	27		
Office Accommodation	Off-Site Storage Facility	6		
Office Accommodation	Essential Work to Civic Offices	15		
ICT	Operational Costs	65		
WEBSITE	Operational Costs	1		
Mobile Phones	New Equipment	4		
Total Corporate Support Services		188	2	5
Housing				
B & B Accommodation	Irrecoverable Costs			7
B & B Accommodation	Compensation re appeal			2
Total Housing		0	0	9
Leisure & Health				
Leisure Management	Start up costs etc of Trust	3		
LLC Development	Mediation - Final Account	(8)		
Open Spaces	Clearance of Allotment Site		1	
Community & Culture	Beyond Suburbia Rural Regeneration Project	7		
Community & Culture	Beyond Suburbia Rural Regeneration Project	(7)		
Total Leisure & Health		(5)	1	0
Environmental Protection				
Waste Management	Consultants Fees	2		
Waste Management	Glass Recycling Pilot	(80)		
Total Environmental Protection		(78)	0	0
Planning & Economic Development				
Development Control	New IT system	(13)		
Development Control	Document Imaging		22	
Planning Services	Planning Delivery Grant 1	30		
Planning Services	Planning Delivery Grant 2	89		
Enforcement	Temporary Staffing	24		
Forward Planning	Alteration to Local plan plus Temp Local Plan Officer	4		
Building Control	New IT system	(13)		
Building Control	New IT system	13		
Economic Development	One Off Savings		5	
Enforcement	Pavnes Lane Traveller Incursion	22		
Total Planning & Economic Development		156	27	0

District Development Fund 2004/2005

Appendix D

Portfolio	Description	C/Fwd	Overspend	Underspend
		£000's	£000's	£000's
Civil Engineering & Maintenance				
Grounds Maintenance	New IT system	42		
Grounds Maintenance	New IT system (Part funding from HRA)	(12)		
Civil Engineering Group	Land Drainage QA Accreditation	3		
Highways	Environmental Improvements	1		
Highways	Area Improvements		3	
Highways	North Loughton lorry parking ban	35		
Total Civil Engineering & Maintenance		69	3	0
Total District Development Fund		479	33	45

GENERAL FUND ESTIMATE SUMMARY

APPENDIX E

2003/04 Actual £000	2004/05			2004/05 Actual		
	Original Estimate £000	Revised Estimate £000		Gross Expenditure £000	Gross Income £000	Net Expenditure £000
2,622	2,780	2,687	People First	2,718	9	2,709
952	1,046	1,027	Community Wellbeing	1,182	207	975
1,442	1,216	817	Finance & Performance Management	29,655	29,463	192
(168)	(140)	(72)	I.T. & Corporate Support Services	459	444	15
645	766	1,064	Housing	1,777	1,065	712
4,244	4,056	4,385	Leisure & Health	9,128	4,355	4,773
1,573	1,652	1,897	Civil Engineering & Maintenance	6,621	4,811	1,810
1,805	2,105	2,219	Planning & Economic Development	3,065	842	2,223
4,424	4,767	4,414	Environmental Protection	5,161	726	4,435
17,539	18,248	18,438	Net Cost of Services	59,766	41,922	17,844
(26)	(26)	(30)	Interest and Investment Income	0	31	(31)
(2,409)	(2,230)	(2,907)	Asset Management Revenue Account	0	3,423	(3,423)
0	(110)	(110)	Transfer from the HRA	0	110	(110)
1,283	0	874	Pensions Interest/Return	788	0	788
0	0	7	Revenue Contributions to Capital	7	0	7
16,387	15,882	16,272	Net Operating Expenditure	60,561	45,486	15,075
(1,512)	(1,736)	(2,204)	Contribution to/(from) Capital Reserves	0	2,113	(2,113)
(1,014)	(99)	453	Contribution to/(from) Other Reserves	980	0	980
148	150	150	Contribution to/(from) Insurance Reserves	150	0	150
621	(438)	(891)	Contribution to/(from) DDF	456	400	56
(789)	0	(21)	FRS 17 Adjustment	0	389	(389)
0	0	0	Contribution to/(from) DSO Reserves	0	0	0
13,841	13,759	13,759	To be met from Government Grants and Local Taxpayers	62,147	48,388	13,759
12,963	14,595	14,297	Continuing Services Budget			13,383
1,327	578	389	CSB - Growth			141
(1,091)	(1,422)	(1,427)	CSB - Savings			(1,248)
236	(844)	(1,038)	Total Growth (Net)			(1,107)
13,199	13,751	13,259	Total Continuing Services Budget			12,276
1,136	1,152	1,987	DDF - Expenditure			1,292
(743)	(647)	(1,096)	DDF - One Off Savings			(892)
393	505	891	Total District Development Fund			400
249	(497)	(391)	Appropriations to/(from) other Reserves			1,083
13,841	13,759	13,759				13,759